



Keynotes, Training and Seminars

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The following is a consolidated list of sample programs that can be conducted as Keynotes, Training or Breakout Sessions or Seminars.

Each can be conducted individually, merged into an integrated session or presented as a series of on-going training for your leaders. We are pleased to customize these and other programs for your organization.

Control-Click on any of the programs to link to a program description.

SAMPLE PROGRAMS

- ✓ [Ask the HRxpert](#)
- ✓ [Attracting and Retaining the Best](#)
- ✓ [Bullying in the Workplace](#)
- ✓ [Communication Skills](#)
- ✓ [Conducting Performance Appraisals](#)
- ✓ [Conflict Management](#)
- ✓ [Creating Corporate Culture](#)
- ✓ [Dealing with Difficult Employees](#)
- ✓ [Developing Employee Handbooks](#)
- ✓ [Discipline, Documentation and Dismissal](#)
- ✓ [Employee Engagement](#)
- ✓ [From Buddy to Boss](#)
- ✓ [General Supervisory Skills](#)
- ✓ [Giving Performance Feedback](#)
- ✓ [Harassment Training](#)
- ✓ [Hiring the Best Without A Crystal Ball](#)
- ✓ [Intuition and Decision Making](#)
- ✓ [Leading Like a Star](#)
- ✓ [Leadership: An Inside-Out Approach](#)
- ✓ [Managing Change](#)
- ✓ [Managing from the Middle](#)
- ✓ [Managing the Employee Life Cycle](#)
- ✓ [Onboarding: Orientation and Training](#)
- ✓ [Presentation Skills](#)
- ✓ [Recognition, Reward and Retention](#)
- ✓ [Respect in the Workplace](#)
- ✓ [Team Building](#)
- ✓ [The A to Z of HR for Smaller Organizations](#)
- ✓ [Time Management](#)
- ✓ [Writing Job Descriptions](#)

MUSICAL KEYNOTES

- ✓ [Find Your Voice – Sing Out Loud](#)
- ✓ [Personnel Parodies: A Day in the Life of an HR Pro](#)
- ✓ [Melodies to Motivate Managers](#)